

**Minutes of Video Conference Call
JFK Fitness Center Board of Directors**

Date: August 3, 2020

Attendees: John Burt
Bruce Cohen
Allen Jokinen
Tamara McDonald
Steve McMullin
Steve Mills
Deborah Osborne
Jill Steinberg

Number of Members Board of Directors. Since the departure of Bob and Erika Broadhurst from the Board, we are down to just seven members. Should we add two more to get up to nine? The language in the by-laws provides latitude. It states that the Board "...shall consist of *up to* nine Federal members including the officers." We decided to leave the number of Board members as is at present.

COVID Waiver. Bruce Cohen will develop a COVID waiver for the members to sign. He will contact sources for suggested language to be used and points to be made. It can be made part of the new application. Steve Mills will submit it to our insurance company.

Hand Sanitizers. In a July 27th email, Steve McMullin suggests that there be additional hand sanitizers in the Center, both free standing and wall mounted. GSA should provide and/or pay for these.

Election of New Board President. Steve Mills was unanimously voted as the new President. It was a landslide! All members are grateful that Steve assumed this responsibility.

Access to JFK Building. Obviously, access to the Center will depend on access to the JFK Building. Several Board members described how access to the JFK is presently very restricted. This is likely to continue for some time.

Other Federal Fitness Centers. The fitness centers at the Volpe and the O'Neill (both managed by FOH) are not open. GSA is supporting reopening.

Member Survey. Bruce sent out to the members a survey to gauge interest in a reopened Center. He sent out detailed reports to the Board members.

A few highlights:

- There were 166 responses out of 275 members (60% response rate).
- 16% are not returning to the Center
- 53% of the members would use the Center if lockers were available. Only 20% would use the Center if no lockers or showers were available.
- Large majority would like to work out during the 10:30 AM to 2:30 PM time frame for up to 60 minutes.
- Of the responses, 44% want a refund of their membership dues. 56% are willing to accept a credit towards the next membership year.

Various Items. The Board discussed an informational notice for the members regarding current status and future plans for the Center. The survey results could be shared with the members.

Some individual agencies are obtaining PPE. Will GSA do that for us?

Can GSA improve the air flow/circulation in the Center?

Financial Items. Bruce can purchase up to \$250 on his own initiative. Any larger purchase should be authorized by the Board.

The Center has a positive bank balance. For the near future, the Center is financially ok.

Even though the Center is closed, continuing costs are: insurance, cable and Internet. Professional liability for the Board members must be maintained.

John Burt will contact our insurance company to see if, due to the Center being closed, any rebate is possible.

Respectfully submitted,

Allen Jokinen