

**Minutes April 2012 Meeting
JFK Fitness Center Board of Directors**

Date: April 3, 2012

Time: 10:00 AM

Place: JFK Fitness Center

Attendees: John Burt
Bob Broadhurst
Allen Jokinen
Deborah Osborne
Tom Pendleton

Bruce Cohen

Absent: Erika Broadhurst
Steve Mills
Steve Phillips

Secretary's Minutes: The minutes of the prior meeting had already been distributed and approved.

Treasurer's Reports: The financial reports were not quite ready for the meeting. They will be submitted in the near future.

Membership Report: Current membership stands at 415. We added 13 new members last month (6 new and 7 former).

Unauthorized Use of Center: It has been noticed that non-members have been using the facility. Apparently individuals have been "piggybacking" (entering the Center immediately behind a member).

Bruce Cohen will spot check individuals using the facility as well as class attendees.

Sound System: A new sound system will be installed in the aerobics room. The older sound systems currently in use in the aerobics room will be moved to the office (to replace an even older sound system). Hopefully, we will then be able to pick up 92.5 FM for the main exercise area.

Legal Services: The Board unanimously approved to retain the law firm of Looney & Gossman. This firm will review and revise our staff contracts and bring them into conformance with state and federal requirements. The Board will specify which points need to be researched.

Classes: There will be some minor adjustments due to instructor requests, class sizes and member preferences.

Board Elections: Allen Jokinen will draft a Notice of Board Election.

Next Board Meeting: Tuesday, June 19, 2012 at 10:00 AM.

Respectfully submitted,

Allen Jokinen

Meeting Agenda for Tuesday, April 3rd at 10 AM

- **Secretary's Minutes**

- **Treasurer's Report**

- **Membership Report**

- **Unfinished Business**
 - **Update on the New Stereo System**
 - **Update on Legal Matters**

- **New Business**
 - **Discuss Estimate for Legal Services from Looney & Grossman - the estimate would be to determine compliance with some Mass. state laws & to draft language for a new staff contract.**
 - **Piggybacking - recently non members have been caught using the facility.**
 - **Discussions of Class Offerings – some members have requested a 2nd Zumba class. Should we change the rotation? How many staff should we keep on the books?**
 - **Elections – when should we hold them for the board and for board officers?**

- **Announcements**
 - **Next board meeting on Tuesday, May 8th at 10 AM**