

## **Minutes of Video Conference Call JFK Fitness Center Board of Directors**

Date: May 21, 2021

Attendees: John Burt  
Bruce Cohen  
Allen Jokinen  
Tamara McDonald  
Steve Mills  
Deborah Osborne  
Jill Steinberg

This was a relatively short conference call which essentially consisted of a few discussion topics, especially when the Fitness Center might reopen.

Reopening of Center. Bruce Cohen had previously shared with the Board members a draft of a brief notice to the members regarding the reopening of the Center. After this meeting, Bruce shared a revised version of his notice which was approved by the Board members.

It seems possible that, if feasible, the Center could reopen in September. By August, we should have a clearer picture.

Two weeks ago, the GSA Building Manager, James Kelliher, had advised Bruce that the conditions for reopening were unchanged: mask, social distancing, staff present during all operating hours and cleaning of equipment. Of course, these conditions may change and will be subject to Federal and State requirements. GSA will need to approve our written plan for reopening.

IRS Notice. The Center received a notice from IRS assessing a penalty claiming that we had not submitted Form 990. In fact, the form had been submitted timely. Steve Mills will reply to this notice. Complicating matters was that, due to the pandemic, mail was not being picked up regularly.

Treasurer's Report. Prior to the meeting, Deb Osborne had shared the Treasurer's report with the Board members. The only significant activity was the refund of dues to the members who had requested it. Otherwise, due to the closure of the Center, there was no other significant change.

Board Members Stepping Down. This writer is sad to report that both Steve Mills and Deborah Osborne have expressed an intent to withdraw from the Board. They both said that they will wait a while for matters to stabilize before stepping down. Both have contributed significantly to the success of the Fitness Center and will be sorely missed.

Congratulations to Deborah for her impending retirement!

Respectfully submitted,

Allen Jokinen